

Basic Safety Rules for Personnel of Contractor Companies Operating within MERO CR Premises

MERO CR plc ("MERO CR") has had a high safety standard in place which must also be respected by personnel of individual contractors. All safety measures as well as instructions of MERO CR employees in charge must be followed.

1. Any work shall be assigned only to persons who have demonstrably been trained in and made familiar with the safety rules and fire protection documents applicable at MERO CR for the particular operational sets, buildings or structures. It is the responsibility of each contractor to make its staff demonstrably familiar with the documents specific to each particular operational set, building or structure. Evidence of the training shall be handed to the representative of Operational Department before the commencement of the work.
2. The **"No smoking"** rule shall apply throughout the MERO CR premises, including even those where the work with naked flame is permitted. Any work with naked flame as well as that on the equipment within the MERO CR area may only be carried out based on the "Work Permit" issued and measures must be observed as instructed. All the work has to be performed in compliance with the provisions of the "Work Permit" directive and the relevant generally applicable legislation.
3. Any staying off the assigned workplace **is strictly forbidden**. All the restrictions and warnings indicated by the safety signs must be followed. Any entry into and exit from the operational area of CTR Nelahozeves must be recorded by the service entrance personnel at all times.
4. Any entry of vehicles into the MERO CR operational premises and inner CTR area may only be permitted by the head of the workplace concerned and the issuer of the "Work Permit", respectively. Any driving within the area is subject to permission of the head of the area and/or other authorised person, whilst the maximum speed limit of 20 kph must be observed.
5. Operating any valves, equipment and installations beyond the contracted scope is solely restricted to the operational personnel of MERO CR. Any electrical operational premises may only be entered by persons authorized under the legal requirements or against the "Work Permit" issued.
6. Taking picture or filming is only permitted upon consent of the head of the workplace concerned and/or the head's deputy and must be preceded by air sample analysis carried out on the site.
7. During any work, certified personal safety aids must be worn/used and any applicable rules observed. Wearing synthetic fiber clothing and underwear and bringing in items which can be used to set fire or cause sparking like matches, lighters, fire arms, cellular phones, etc. is forbidden.
8. In places with increased risk of explosion of combustible gases and vapours, cellular phones must be turned off permanently.
9. Keeping the workplace tidy and clean is essential for safe work. Whenever work is carried out in places with increased risk of explosion of combustible gases and vapours, i.e. **"Zone 1 and 2"**, non-sparking tools must be used., In addition, any instrumentation used must be certified for work in such environments. In the event of exceptions, adequate measures have to be specified in the "Work Permit".
10. Any occupational accident must be reported to the CTR Nelahozeves Control Center and fully investigated in compliance with the generally applicable legislation. Any case of fire, accident or other emergency must be eliminated as far as possible and subsequently reported to the CTR Nelahozeves Control Center.
11. Upon any breach of applicable safety rules, MERO CR personnel may stop the work until such failure is eliminated or even order the individual or the group of employees to leave the premises of MERO CR. Any failure to observe the provisions of MERO CR regulations shall be sanctioned in accordance with generally applicable regulations and the Labour Code.
12. These Rules form a part of the Contract. Any failure to observe the provisions given herein shall imply a breach of the contractual obligations. The contractor shall be accountable to MERO CR or other third party for all the damage arising from the breach of these provisions.
13. **Important telephone numbers:**

Hot lines to the CTR Nelahozeves Control Center	Within the CTR area	☎ 9230	724 026 367
	From electric houses along the pipeline	☎ 9200	606 764 980
	From other than MERO CR premises	☎ 315 739 200	315 739 230
Fire Brigade	☎ 150, 112		
Police	☎ 158		
Ambulance	☎ 155		

14. The staff members listed below have acknowledged these safety instructions developed under the provisions of §§ 101 to 108, Act No. 262/2006 Coll, the Labour Code.

Kralupy nad Vltavou, 1th June 2010

Developed by: D.I. Ing Peter Kováč
Safety & Security Manager

Approved by: D.I. Ing Jaroslav Pantůček
Chairman & Director General

Company:

Date:

Name:

Signature:

Name:

Signature: